

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
DECEMBER 10, 2025 MEETING MINUTES
5:30 PM
SLC BOARDROOM
2200 EUREKA WAY
REDDING, CA 96001

1. Board President Sue Brix called the Regular Meeting of the University Preparatory School Board to order at 5:40 PM. Board Members Kyle Jones, Susan Saephanh and Damaris Stevens were present. Superintendent/Principal Monica Cabral and Director of Administrative Services Molly Schlange were also in attendance.
2. OPENING BUSINESS
Board President Sue Brix led the Pledge of Allegiance.
3. STAFF HIGHLIGHTS
 - 3.1 Michelle Johnson presented on behalf of the Physical Education Department. She highlighted several instructional practices, including “Heart Rate Mondays” and a series of themed monthly workouts that engage students in developing lifelong fitness habits. Michelle also provided an update on the game she is currently developing, *Kardio Kraze*, sharing its progress and her plans.
4. PUBLIC COMMENT
There was no public comment.
5. APPROVAL OF AGENDA ITEMS/ORDER
Motion - Saephanh
Second – Jones
Ayes – Brix, Stevens
Carried – 4-0
6. APPROVAL OF CONSENT AGENDA
Motion - Stevens
Second – Jones
Ayes – Brix, Saephanh
Carried – 4-0
7. REPORTS
 - 7.1 SUPERINTENDENT/PRINCIPAL REPORT
Superintendent/Principal Mrs. Cabral provided an enrollment update, noting that overall numbers remain strong across all grade levels. She also shared that applications for next year continue to be robust for both junior high and high school.

Mrs. Cabral highlighted recent campus activities, including the successful run of *Frozen*,

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the orchestra and percussion concert, and the upcoming choir and band performance. She celebrated student accomplishments, such as Jordan Graves earning a full-ride QuestBridge scholarship to the University of Virginia. Additional updates included recent ethics training for board members, progress with the Parent Venture series, recognition in the *Best of the North State* awards, upcoming field trips, and U-Prep's invitation to lead the Pledge of Allegiance at an upcoming City Council meeting.

She also reported on WASC and SUHSD-related work, including presentations and collaboration with district partners. Mrs. Cabral concluded her report with reminders about the upcoming staff Christmas Party and a brief update on athletics, noting the strong turnout for the Junior High Basketball Tournament and the promising early-season performance of both high school basketball teams.

7.2 BUSINESS REPORT

Director of Administrative Services, Molly Schlange shared with the Board an overview of the information that was provided by the Legislative Analysts Office (LAO) in their annual report. Mrs. Schlange reported that the LAO recognizes an increase in state revenues in the current year; driven primarily by artificial intelligence which is being considered a "bubble" in revenues. At the same time, the LAO estimates a budget deficit of nearly 18 billion dollars which will need to be addressed during the 2026-2027 budget.

The governor will release his January state budget proposal by January 10, 2026 which will give us our first look at his priorities for K-12 funding.

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE – ACTION/DISCUSSION

8.1.1 Presentation of the California Dashboard Local Indicators (DISCUSSION)

8.1.2 Request Approval of Attendance Procedures and Policies (ACTION)

Motion - Stevens

Second – Jones

Ayes – Brix, Saephanh

Carried – 4-0

8.2 BUSINESS - ACTION/DISCUSSION

8.2.1 Request Approval of 2025-2026 1st Interim Budget (ACTION)

Motion - Jones

Second – Saephanh

Ayes – Brix, Stevens

Carried – 4-0

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9. SUGGESTED FUTURE AGENDA ITEMS

The Board had no suggested future agenda items.

10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

The Board had no closing comments.

11. ADJOURNMENT

Board Member Damaris Stevens made a motion to adjourn the meeting at 7:05PM. Motion seconded by Kyle Jones. Motion approved unanimously.